

# BOCC CONTRACT APPROVAL FORM

CONTRACT  
TRACKING NO.  
CM3665 A1

**SECTION 1 - GENERAL INFORMATION**

Requesting Department: OMB/SAISSA

Contact Person: Tracy Poore / Chris Lacambra

Telephone: (904) 530-6010

Email: tpoore@nassaucountyfl.com/ clacambra@nassaucountyfl.com

**SECTION 2 - VENDOR INFORMATION**

Name: Amelia Island Sea Turtle Watch, Inc.

Address: PO Box 566

City: Fernandina Beach

State: FL

Zip Code: 32034

Vendor's Administrator Name: Ronda Bokram

Title: President

Telephone: ~~XXXXXXXX~~ 517-648-3097 *RB*Email: ~~XXXXXXXX~~ rlbok13@hotmail.com *RB***SECTION 3 - VENDOR AUTHORIZED SIGNATORY**

Authorized Signatory Name: Ronda Bokram

Title: President

Authorized Signatory Email: ~~XXXXXXXX~~ rlbok13@hotmail.com *RB*

(IDENTIFY WHO WILL SIGN THE CONTRACT ON BEHALF OF THE VENDOR. OFFICER/DIRECTOR WITH AUTHORITY TO BIND COMPANY.)

**SECTION 4 - CONTRACT INFORMATION**

Contract Name: Professional Services for Monitoring of Sea Turtle Nesting Activity

Short Description of Product(s)/Service(s) Being Requested: Monitoring and Reporting the nesting activity of Sea Turtles on Amelia Island

**(GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.)**Procured Method: ☐ Quotes ☐ ITB ☐ RFP ☐ RFQ ☐ Piggyback ☐ Exemption ☒ Sole Source ☐ Single Source☐ Other:

Amount of Initial Contract Term: \$8000.00

Amount of Renewal Options (if applicable):

Year 1:

Year 2:

Year 3:

Year 4:

Total Amount of Contract (Initial Term + Renewal Options):

(Estimate if necessary)

Account Number: 43600539-531308

Source of Funds: ☐ County ☐ State ☐ Federal ☒ Other: SAISSA MSBUCounty Authorized Signatory: ☐ BOCC Chairman ☒ County Manager

(IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC)

**SECTION 5 - INSURANCE**Insurance Category: ☐ Category L ☐ Category M ☐ Category H ☒ Other: Hold Harmless Affidavit and Volunteer Waivers *MP*

Risk Manager Initials: \_\_\_\_\_

**SECTION 6 - AMENDMENT INFORMATION**

Contract Tracking No: CM3665

Amendment No: 1

Type of Amendment: ☒ Renewal ☐ Time Extension with Increase ☐ Time Only Extension ☐ Additional Scope☐ Supplemental Agreement ☐ Other:

Contract Amount with Previous Amendments: \$ 8,000.00

Amount of this Amendment: \$ 8,000.00

New Contract Amount including this Amendment: \$ 16,000.00

Account Code Change From:

To:

County Authorized Signatory: ☐ BOCC Chairman ☒ County Manager

(IDENTIFY WHO WILL SIGN AMENDMENT ON BEHALF OF BOCC)

**APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY**1. Chris Lacambra 4/2/2025  
Department Head/Contract Manager Date3. Denise C. May, Esq. 4/3/2025  
Procurement Date2. Chris Lacambra 4/2/2025  
Office of Mgmt. & Budget Date4. Denise C. May, Esq. 4/10/2025  
County Attorney Date 4/10/2025**COUNTY MANAGER - FINAL SIGNATURE APPROVAL**

County Manager

4/10/2025

Date

CM 3665 A1

**FIRST AMENDMENT TO CONTRACT FOR PROFESSIONAL MONITORING  
SERVICES OF SEA TURTLE NESTING ACTIVITY**

**THIS FIRST AMENDMENT TO THE CONTRACT FOR PROFESSIONAL MONITORING SERVICES OF SEA TURTLE NESTING ACTIVITY** (hereinafter "Amendment") is made by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY**, Florida, a political subdivision of the State of Florida (hereinafter the "County"), and **AMELIA ISLAND SEA TURTLE WATCH, INC.**, a business having its primary business location at PO Box 566, Fernandina Beach, FL 32034 (hereinafter the "Vendor").

**WITNESSETH:**

**WHEREAS**, the Parties previously entered into the Contract for Professional Monitoring Services of Sea Turtle Nesting Activity on Amelia Island dated April 30, 2024 (hereinafter "Contract"); and

**WHEREAS**, the Parties now desire to amend the Contract terms and conditions subject to the provisions contained herein.

**NOW, THEREFORE**, for good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound, the Parties do agree to amend the Contract as follows:

**SECTION 1.** Section 6.1 of the Contract is hereby amended to renew the term of the Contract for an additional one (1) year and the Contract shall now terminate on May 1, 2026.

**SECTION 2.** Section 7.1 of the Contract is hereby amended to increase the amount of compensation by an additional Eight Thousand Dollars and 00/100 (\$8,000.00) for the services to be provided under the Contract to account for the renewal period and the County shall now compensate the Vendor in an amount not to exceed Sixteen Thousand Dollars and 00/100 (\$16,000.00).

**SECTION 3.** Exhibit "B" of the Contract shall be revised to include the executed *Volunteer Participant Release and Waiver of Liability and Hold Harmless Agreements* for the 2025 monitoring season attached here to as Exhibit "B".

**SECTION 4.** Upon execution of this Amendment, and in compliance with Section 787.06, Florida Statutes, the Consultant shall provide the County an affidavit, on a form approved by the County, signed by an officer or a representative of the Consultant under penalty of perjury attesting that the Consultant does not use coercion for labor or services as defined in Section 787.06, Florida Statutes.

**SECTION 5.** All other terms and conditions of the Contract not inconsistent with the provisions of this Amendment shall remain the same and in full force and effect.

CM 3665 A1

IN WITNESS WHEREOF, the Parties have caused this Amendment to be executed by its duly authorized representatives, effective as of the last date below.

**THE COUNTY:**

**NASSAU COUNTY, FLORIDA**

Signature: 

Print Name: Taco E Pope, AICP, ICMA-CM

Title: County Manager

Date: 4/10/2025

**REVIEWED FOR LEGAL FORM AND CONTENT:**

*Denise C. May, Esq., BCS*

DENISE C. MAY, County Attorney

**VENDOR: AMELIA ISLAND SEA TURTLE WATCH, INC.**

Signature: *Ronda Bokram*

By: Ronda Bokram

Title: President

Date: 4/4/2025



## "EXHIBIT B"

**NASSAU COUNTY, FLORIDA**  
**SEA TURTLE MONITORING AND REPORTING**  
**VOLUNTEER PARTICIPANT RELEASE AND WAIVER OF LIABILITY**  
**AND HOLD HARMLESS AGREEMENT**

VOLUNTEER PARTICIPANT NAME AND ADDRESS:

*Charlie Heritage*  
*2143 Canterbury Lane*  
*Fernalee Beach, FL 32034*

The Volunteer Participant desires to participate in sea turtle monitoring activities and hereby agrees as follows:

1. **Waiver, Hold Harmless and Covenant Not to Sue.** I release and forever discharge and hold harmless the County its directors, officers, employees, and agents from any and all liability, claims, and demands of whatever kind of nature, either in law or in equity, which arise or may hereafter arise from my attendance and participation at the Event. I assume all risk of injury or harm from these activities and release the County, its directors, officers, employees, and agents from all liability including any liability or claim that I may have against County with respect to bodily injury, personal injury, illness, death, or property damage that may result from my attendance and participation at the Event.

2. **Personal Property.** I agree to obtain approval from the County prior to placing any personal property or equipment at the Event Location. I further agree that the County shall have no liability for any damage or loss to any personal property or equipment placed at the Event Location. I understand and agree that the County does not and shall not carry liability, fire or theft insurance to cover my personal property or equipment at the Event Location. I agree to indemnify and hold the County harmless from any and all liability, claims, damages, expenses (including attorney's fees and costs) proceedings and causes of action of every kind and nature arising out of or connected with my placement of my personal property or equipment at the Event Location.

3. **Venue, Governing Law, Attorney's Fees and Costs.** I understand and agree that venue for any legal action brought by any party to interpret, construe or enforce this Agreement shall be in a court of competent jurisdiction in and for Nassau County, Florida and any trial shall be non-jury. I further understand and agree that this Agreement shall be governed by and construed in accordance with the laws of the State of Florida. In the event of any litigation arising out of or with respect to this Agreement, each party shall be responsible for their own attorney's fees and expenses. I agree that this Agreement is intended to be as broad and inclusive as permitted by the laws of the State of Florida. In the event any clause or provision of this Agreement is deemed invalid, the enforceability of the remaining provisions of this Agreement shall not be affected. I further understand and agree that in order to participate in the Event I will maintain all required Florida State certifications and will cease all activities in the event my Florida State certification is revoked or suspended in any way.

1

I hereby sign this Agreement freely and voluntarily, and the terms of this Agreement shall serve as a release for my personal representative, heirs, executors, administrators, assigns and for all members of my family.

*Charlie W Heritage*  
 Signature of Volunteer Participant

*3/18/25*  
 Date

STATE OF FL COUNTY OF NASSAU  
 I HERBY CERTIFY that on this day, personally appeared before me, by means of ☒ physical presents or ☐ online notarization Dorothy Heritage, Charles who is personally known to me or who has produced FLDL as identification, who is the person



described in and who executed the foregoing instrument and who acknowledged before me the same for the uses and purposes therein expressed.

CS-24-298

Contract No. CM3665-A1

Witness my hand and official seal, this 18<sup>th</sup> day of March, 2025

  
\_\_\_\_\_  
Notary Public



**NASSAU COUNTY, FLORIDA**  
**SEA TURTLE MONITORING AND REPORTING**  
**VOLUNTEER PARTICIPANT RELEASE AND WAIVER OF LIABILITY**  
**AND HOLD HARMLESS AGREEMENT**

**VOLUNTEER PARTICIPANT NAME AND ADDRESS:**

*Dorothy Heritage*  
*2143 Canterbury Lane*  
*Ferris Beach, FL 32734*

The Volunteer Participant desires to participate in sea turtle monitoring activities and hereby agrees as follows:

1. **Waiver, Hold Harmless and Covenant Not to Sue.** I release and forever discharge and hold harmless the County its directors, officers, employees, and agents from any and all liability, claims, and demands of whatever kind of nature, either in law or in equity, which arise or may hereafter arise from my attendance and participation at the Event. I assume all risk of injury or harm from these activities and release the County, its directors, officers, employees, and agents from all liability including any liability or claim that I may have against County with respect to bodily injury, personal injury, illness, death, or property damage that may result from my attendance and participation at the Event.

2. **Personal Property.** I agree to obtain approval from the County prior to placing any personal property or equipment at the Event Location. I further agree that the County shall have no liability for any damage or loss to any personal property or equipment placed at the Event Location. I understand and agree that the County does not and shall not carry liability, fire or theft insurance to cover my personal property or equipment at the Event Location. I agree to indemnify and hold the County harmless from any and all liability, claims, damages, expenses (including attorney's fees and costs) proceedings and causes of action of every kind and nature arising out of or connected with my placement of my personal property or equipment at the Event Location.

3. **Venue, Governing Law, Attorney's Fees and Costs.** I understand and agree that venue for any legal action brought by any party to interpret, construe or enforce this Agreement shall be in a court of competent jurisdiction in and for Nassau County, Florida and any trial shall be non-jury. I further understand and agree that this Agreement shall be governed by and construed in accordance with the laws of the State of Florida. In the event of any litigation arising out of or with respect to this Agreement, each party shall be responsible for their own attorney's fees and expenses. I agree that this Agreement is intended to be as broad and inclusive as permitted by the laws of the State of Florida. In the event any clause or provision of this Agreement is deemed invalid, the enforceability of the remaining provisions of this Agreement shall not be affected. I further understand and agree that in order to participate in the Event I will maintain all required Florida State certifications and will cease all activities in the event my Florida State certification is revoked or suspended in any way.

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I hereby sign this Agreement freely and voluntarily, and the terms of this Agreement shall serve as a release for my personal representative, heirs, executors, administrators, assigns and for all members of my family.

*Dorothy B. Heritage*

Signature of Volunteer Participant

*3/18/25*

Date

STATE OF FL COUNTY OF Nassau

I HERBY CERTIFY that on this day, personally appeared before me, by means of ☒ physical presents or ☐ online notarization Dorothy Heritage, who is personally known to me or who has produced FL DL as identification, who is the person



described in and who executed the foregoing instrument and who acknowledged before me the same for the uses and purposes therein expressed.

CS-24-298

Contract No. CM3665-A1

Witness my hand and official seal, this 18 day of March, 2025

  
\_\_\_\_\_  
Notary Public



**NASSAU COUNTY, FLORIDA**  
**SEA TURTLE MONITORING AND REPORTING**  
**VOLUNTEER PARTICIPANT RELEASE AND WAIVER OF LIABILITY**  
**AND HOLD HARMLESS AGREEMENT**

**VOLUNTEER PARTICIPANT NAME AND ADDRESS:**

**WILLIAM BOKRAA 95068 SUMMERWOODS GRLD FERNANDINA  
UNIT 2203 BEACH FL 32034**

The Volunteer Participant desires to participate in sea turtle monitoring activities and hereby agrees as follows:

**1.. Waiver, Hold Harmless and Covenant Not to Sue.** I release and forever discharge and hold harmless the County its directors, officers, employees, and agents from any and all liability, claims, and demands of whatever kind of nature, either in law or in equity, which arise or may hereafter arise from my attendance and participation at the Event. I assume all risk of injury or harm from these activities and release the County, its directors, officers, employees, and agents from all liability including any liability or claim that I may have against County with respect to bodily injury, personal injury, illness, death, or property damage that may result from my attendance and participation at the Event.

**2. Personal Property.** I agree to obtain approval from the County prior to placing any personal property or equipment at the Event Location. I further agree that the County shall have no liability for any damage or loss to any personal property or equipment placed at the Event Location. I understand and agree that the County does not and shall not carry liability, fire or theft insurance to cover my personal property or equipment at the Event Location. I agree to indemnify and hold the County harmless from any and all liability, claims, damages, expenses (including attorney's fees and costs) proceedings and causes of action of every kind and nature arising out of or connected with my placement of my personal property or equipment at the Event Location.

**3. Venue, Governing Law, Attorney's Fees and Costs.** I understand and agree that venue for any legal action brought by any party to interpret, construe or enforce this Agreement shall be in a court of competent jurisdiction in and for Nassau County, Florida and any trial shall be non-jury. I further understand and agree that this Agreement shall be governed by and construed in accordance with the laws of the State of Florida. In the event of any litigation arising out of or with respect to this Agreement, each party shall be responsible for their own attorney's fees and expenses. I agree that this Agreement is intended to be as broad and inclusive as permitted by the laws of the State of Florida. In the event any clause or provision of this Agreement is deemed invalid, the enforceability of the remaining provisions of this Agreement shall not be affected. I further understand and agree that in order to participate in the Event I will maintain all required Florida State certifications and will cease all activities in the event my Florida State certification is revoked or suspended in any way.



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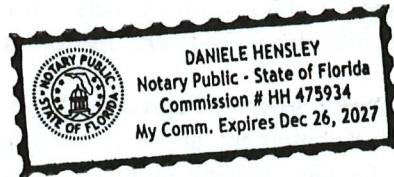
William Boham  
Signature of Volunteer Participant

3/17/25  
Date

STATE OF Florida COUNTY OF Nassau  
I HERBY CERTIFY that on this day, personally appeared before me, by means of ☒ physical presents or ☐ online notarization William Boham, who is personally known to me or who has produced Driver License as identification, who is the person described in and who executed the foregoing instrument and who acknowledged before me the same for the uses and purposes therein expressed.

Witness my hand and official seal, this 17<sup>th</sup> day of March, 2025

[Signature]  
Notary Public



**NASSAU COUNTY, FLORIDA**  
**SEA TURTLE MONITORING AND REPORTING**  
**VOLUNTEER PARTICIPANT RELEASE AND WAIVER OF LIABILITY**  
**AND HOLD HARMLESS AGREEMENT**

**VOLUNTEER PARTICIPANT NAME AND ADDRESS:**

Ronda L. Bokran, 95008 Summerwinds Circle, #2203, Fort Lauderdale, FL 33303

The Volunteer Participant desires to participate in sea turtle monitoring activities and hereby agrees as follows:

**1. Waiver, Hold Harmless and Covenant Not to Sue.** I release and forever discharge and hold harmless the County its directors, officers, employees, and agents from any and all liability, claims, and demands of whatever kind of nature, either in law or in equity, which arise or may hereafter arise from my attendance and participation at the Event. I assume all risk of injury or harm from these activities and release the County, its directors, officers, employees, and agents from all liability including any liability or claim that I may have against County with respect to bodily injury, personal injury, illness, death, or property damage that may result from my attendance and participation at the Event.

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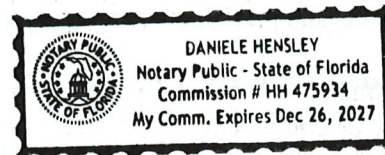
Roe L Bk  
Signature of Volunteer Participant

3/17/25  
Date

STATE OF Florida COUNTY OF NASSAU  
I HERBY CERTIFY that on this day, personally appeared before me, by means of ☒ physical presents or ☐ online notarization Roe L Bk, who is personally known to me or who has produced Driver License as identification, who is the person described in and who executed the foregoing instrument and who acknowledged before me the same for the uses and purposes therein expressed.

Witness my hand and official seal, this 17th day of March, 2025

Daniele Hensley  
Notary Public



**NASSAU COUNTY, FLORIDA**  
**SEA TURTLE MONITORING AND REPORTING**  
**VOLUNTEER PARTICIPANT RELEASE AND WAIVER OF LIABILITY**  
**AND HOLD HARMLESS AGREEMENT**

**VOLUNTEER PARTICIPANT NAME AND ADDRESS:**

Mary Duffy 2058 Alachua Street, Fernandina Beach, FL 32034

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**The Volunteer Participant desires to participate in sea turtle monitoring activities and hereby agrees as follows:**

- 1. Waiver, Hold Harmless and Covenant Not to Sue.** I release and forever discharge and hold harmless the County its directors, officers, employees, and agents from any and all liability, claims, and demands of whatever kind of nature, either in law or in equity, which arise or may hereafter arise from my attendance and participation at the Event. I assume all risk of injury or harm from these activities and release the County, its directors, officers, employees, and agents from all liability including any liability or claim that I may have against County with respect to bodily injury, personal injury, illness, death, or property damage that may result from my attendance and participation at the Event.
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- 3. Venue, Governing Law, Attorney's Fees and Costs.** I understand and agree that venue for any legal action brought by any party to interpret, construe or enforce this Agreement shall be in a court of competent jurisdiction in and for Nassau County, Florida and any trial shall be non-jury. I further understand and agree that this Agreement shall be governed by and construed in accordance with the laws of the State of Florida. In the event of any litigation arising out of or with respect to this Agreement, each party shall be responsible for their own attorney's fees and expenses. I agree that this Agreement is intended to be as broad and inclusive as permitted by the laws of the State of Florida. In the event any clause or provision of this Agreement is deemed invalid, the enforceability of the remaining provisions of this Agreement shall not be affected. I further understand and agree that in order to participate in the Event I will maintain all required Florida State certifications and will cease all activities in the event my Florida State certification is revoked or suspended in any way.



I hereby sign this Agreement freely and voluntarily, ant the terms of this Agreement shall serve as a release for my personal representative, heirs, executors, administrators, assigns and for all members of my family.

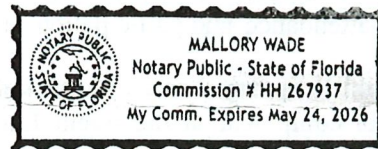
Mary Duffy  
Signature of Volunteer Participant

3/20/25  
Date

STATE OF Florida COUNTY OF Nassau  
I HERBY CERTIFY that on this day, personally appeared before me, by means of ☒ physical presents or [ ] online notarization Mary Duffy, who is personally known to me or who has produced FL Drivers as identification, who is the person described in and who executed the foregoing instrument and who acknowledged before me the same for the uses and purposes therein expressed.

Witness my hand and official seal, this 20<sup>th</sup> day of march, 2025

Mallory Wade  
Notary Public



**NASSAU COUNTY, FLORIDA**  
**SEA TURTLE MONITORING AND REPORTING**  
**VOLUNTEER PARTICIPANT RELEASE AND WAIVER OF LIABILITY**  
**AND HOLD HARMLESS AGREEMENT**

**VOLUNTEER PARTICIPANT NAME AND ADDRESS:**

Janet Tharin, 4814 Westwind Ct, Fernand Beach, FL 32034

The Volunteer Participant desires to participate in sea turtle monitoring activities and hereby agrees as follows:

**1.. Waiver, Hold Harmless and Covenant Not to Sue.** I release and forever discharge and hold harmless the County its directors, officers, employees, and agents from any and all liability, claims, and demands of whatever kind of nature, either in law or in equity, which arise or may hereafter arise from my attendance and participation at the Event. I assume all risk of injury or harm from these activities and release the County, its directors, officers, employees, and agents from all liability including any liability or claim that I may have against County with respect to bodily injury, personal injury, illness, death, or property damage that may result from my attendance and participation at the Event.

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I hereby sign this Agreement freely and voluntarily, and the terms of this Agreement shall serve as a release for my personal representative, heirs, executors, administrators, assigns and for all members of my family.

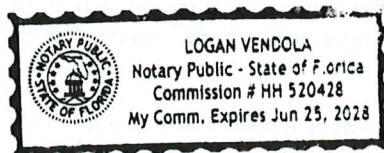
[Signature]  
Signature of Volunteer Participant

3/21/25  
Date

STATE OF Florida COUNTY OF Nassau  
I HERBY CERTIFY that on this day, personally appeared before me, by means of ☒ physical presents or ☐ online notarization Janet Tharin, who is personally known to me or who has produced DL as identification, who is the person described in and who executed the foregoing instrument and who acknowledged before me the same for the uses and purposes therein expressed.

Witness my hand and official seal, this 21st day of March, 2025

[Signature]  
Notary Public





**NASSAU COUNTY, FLORIDA**  
**SEA TURTLE MONITORING AND REPORTING**  
**VOLUNTEER PARTICIPANT RELEASE AND WAIVER OF LIABILITY**  
**AND HOLD HARMLESS AGREEMENT**

**VOLUNTEER PARTICIPANT NAME AND ADDRESS:**

Melie Martin, 2794 Turtle Shores Dr, Fernand Beach, FL 33434

The Volunteer Participant desires to participate in sea turtle monitoring activities and hereby agrees as follows:

- 1.. Waiver, Hold Harmless and Covenant Not to Sue.** I release and forever discharge and hold harmless the County its directors, officers, employees, and agents from any and all liability, claims, and demands of whatever kind of nature, either in law or in equity, which arise or may hereafter arise from my attendance and participation at the Event. I assume all risk of injury or harm from these activities and release the County, its directors, officers, employees, and agents from all liability including any liability or claim that I may have against County with respect to bodily injury, personal injury, illness, death, or property damage that may result from my attendance and participation at the Event.
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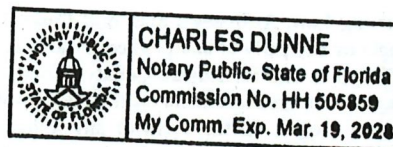
Michi Mavri  
Signature of Volunteer Participant

3/20/25  
Date

STATE OF FLORIDA COUNTY OF NASSAU  
I HERBY CERTIFY that on this day, personally appeared before me, by means of ☒ physical presents or ☐ online notarization \_\_\_\_\_, who is personally known to me or who has produced personally known as identification, who is the person described in and who executed the foregoing instrument and who acknowledged before me the same for the uses and purposes therein expressed.

Witness my hand and official seal, this 20<sup>th</sup> day of MARCH, 2025

Charles Dunne  
Notary Public





**NASSAU COUNTY, FLORIDA**  
**SEA TURTLE MONITORING AND REPORTING**  
**VOLUNTEER PARTICIPANT RELEASE AND WAIVER OF LIABILITY**  
**AND HOLD HARMLESS AGREEMENT**

**VOLUNTEER PARTICIPANT NAME AND ADDRESS:**

ROBBY HAIR  
2200 ATLANTIC AVE. FB FL 32034

The Volunteer Participant desires to participate in sea turtle monitoring activities and hereby agrees as follows:

1. **Waiver, Hold Harmless and Covenant Not to Sue.** I release and forever discharge and hold harmless the County its directors, officers, employees, and agents from any and all liability, claims, and demands of whatever kind of nature, either in law or in equity, which arise or may hereafter arise from my attendance and participation at the Event. I assume all risk of injury or harm from these activities and release the County, its directors, officers, employees, and agents from all liability including any liability or claim that I may have against County with respect to bodily injury, personal injury, illness, death, or property damage that may result from my attendance and participation at the Event.
2. **Personal Property.** I agree to obtain approval from the County prior to placing any personal property or equipment at the Event Location. I further agree that the County shall have no liability for any damage or loss to any personal property or equipment placed at the Event Location. I understand and agree that the County does not and shall not carry liability, fire or theft insurance to cover my personal property or equipment at the Event Location. I agree to indemnify and hold the County harmless from any and all liability, claims, damages, expenses (including attorney's fees and costs) proceedings and causes of action of every kind and nature arising out of or connected with my placement of my personal property or equipment at the Event Location.
3. **Venue, Governing Law, Attorney's Fees and Costs.** I understand and agree that venue for any legal action brought by any party to interpret, construe or enforce this Agreement shall be in a court of competent jurisdiction in and for Nassau County, Florida and any trial shall be non-jury. I further understand and agree that this Agreement shall be governed by and construed in accordance with the laws of the State of Florida. In the event of any litigation arising out of or with respect to this Agreement, each party shall be responsible for their own attorney's fees and expenses. I agree that this Agreement is intended to be as broad and inclusive as permitted by the laws of the State of Florida. In the event any clause or provision of this Agreement is deemed invalid, the enforceability of the remaining provisions of this Agreement shall not be affected. I further understand and agree that in order to participate in the Event I will maintain all required Florida State certifications and will cease all activities in the event my Florida State certification is revoked or suspended in any way.

1

I hereby sign this Agreement freely and voluntarily, and the terms of this Agreement shall serve as a release for my personal representative, heirs, executors, administrators, assigns and for all members of my family.

*R Hair*

3-25-25

Signature of Volunteer Participant

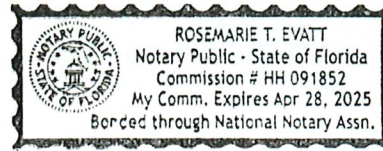
Date

STATE OF FLORIDA COUNTY OF NASSAU  
 I HERBY CERTIFY that on this day, personally appeared before me, by means of ☒ physical presents or ☐ online notarization Robert Lane Hair Florida ID CARD, who is personally known to me or who has produced Driver License as identification, who is the person described in and who executed the foregoing instrument and who acknowledged before me the same for



Witness my hand and official seal, this 25 day of MARCH, 2025

Rosemarie T. Evatt  
Notary Public



**NASSAU COUNTY, FLORIDA**  
**SEA TURTLE MONITORING AND REPORTING**  
**VOLUNTEER PARTICIPANT RELEASE AND WAIVER OF LIABILITY**  
**AND HOLD HARMLESS AGREEMENT**

**VOLUNTEER PARTICIPANT NAME AND ADDRESS:**

Sherrri Hair  
2200 Atlantic Ave. FB FL 32034

The Volunteer Participant desires to participate in sea turtle monitoring activities and hereby agrees as follows:

1. **Waiver, Hold Harmless and Covenant Not to Sue.** I release and forever discharge and hold harmless the County its directors, officers, employees, and agents from any and all liability, claims, and demands of whatever kind of nature, either in law or in equity, which arise or may hereafter arise from my attendance and participation at the Event. I assume all risk of injury or harm from these activities and release the County, its directors, officers, employees, and agents from all liability including any liability or claim that I may have against County with respect to bodily injury, personal injury, illness, death, or property damage that may result from my attendance and participation at the Event.

2. **Personal Property.** I agree to obtain approval from the County prior to placing any personal property or equipment at the Event Location. I further agree that the County shall have no liability for any damage or loss to any personal property or equipment placed at the Event Location. I understand and agree that the County does not and shall not carry liability, fire or theft insurance to cover my personal property or equipment at the Event Location. I agree to indemnify and hold the County harmless from any and all liability, claims, damages, expenses (including attorney's fees and costs) proceedings and causes of action of every kind and nature arising out of or connected with my placement of my personal property or equipment at the Event Location.

3. **Venue, Governing Law, Attorney's Fees and Costs.** I understand and agree that venue for any legal action brought by any party to interpret, construe or enforce this Agreement shall be in a court of competent jurisdiction in and for Nassau County, Florida and any trial shall be non-jury. I further understand and agree that this Agreement shall be governed by and construed in accordance with the laws of the State of Florida. In the event of any litigation arising out of or with respect to this Agreement, each party shall be responsible for their own attorney's fees and expenses. I agree that this Agreement is intended to be as broad and inclusive as permitted by the laws of the State of Florida. In the event any clause or provision of this Agreement is deemed invalid, the enforceability of the remaining provisions of this Agreement shall not be affected. I further understand and agree that in order to participate in the Event I will maintain all required Florida State certifications and will cease all activities in the event my Florida State certification is revoked or suspended in any way.

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Signature of Volunteer Participant

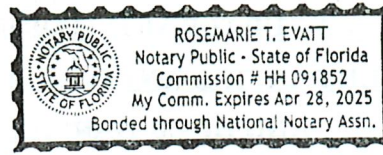
3-25-25

Date

STATE OF FLORIDA COUNTY OF NASSAU  
 I HERBY CERTIFY that on this day, personally appeared before me, by means of ☒ physical presents or ☐ online notarization SHERRI LEE HAIR, who is personally known to me or who has produced DRIVER LICENSE as identification, who is the person described in and who executed the foregoing instrument and who acknowledged before me the same for

Witness my hand and official seal, this 25 day of MARCH, 2025

Rosemarie T. Evatt  
Notary Public





**NASSAU COUNTY, FLORIDA**  
**SEA TURTLE MONITORING AND REPORTING**  
**VOLUNTEER PARTICIPANT RELEASE AND WAIVER OF LIABILITY**  
**AND HOLD HARMLESS AGREEMENT**

**VOLUNTEER PARTICIPANT NAME AND ADDRESS:**

Tracy Young 96044 Bottlebrush Ln Fernandina Beach FL 32034

**The Volunteer Participant desires to participate in sea turtle monitoring activities and hereby agrees as follows:**

**1.. Waiver, Hold Harmless and Covenant Not to Sue.** I release and forever discharge and hold harmless the County its directors, officers, employees, and agents from any and all liability, claims, and demands of whatever kind of nature, either in law or in equity, which arise or may hereafter arise from my attendance and participation at the Event. I assume all risk of injury or harm from these activities and release the County, its directors, officers, employees, and agents from all liability including any liability or claim that I may have against County with respect to bodily injury, personal injury, illness, death, or property damage that may result from my attendance and participation at the Event.

**2. Personal Property.** I agree to obtain approval from the County prior to placing any personal property or equipment at the Event Location. I further agree that the County shall have no liability for any damage or loss to any personal property or equipment placed at the Event Location. I understand and agree that the County does not and shall not carry liability, fire or theft insurance to cover my personal property or equipment at the Event Location. I agree to indemnify and hold the County harmless from any and all liability, claims, damages, expenses (including attorney's fees and costs) proceedings and causes of action of every kind and nature arising out of or connected with my placement of my personal property or equipment at the Event Location.

**3. Venue, Governing Law, Attorney's Fees and Costs.** I understand and agree that venue for any legal action brought by any party to interpret, construe or enforce this Agreement shall be in a court of competent jurisdiction in and for Nassau County, Florida and any trial shall be non-jury. I further understand and agree that this Agreement shall be governed by and construed in accordance with the laws of the State of Florida. In the event of any litigation arising out of or with respect to this Agreement, each party shall be responsible for their own attorney's fees and expenses. I agree that this Agreement is intended to be as broad and inclusive as permitted by the laws of the State of Florida. In the event any clause or provision of this Agreement is deemed invalid, the enforceability of the remaining provisions of this Agreement shall not be affected. I further understand and agree that in order to participate in the Event I will maintain all required Florida State certifications and will cease all activities in the event my Florida State certification is revoked or suspended in any way.

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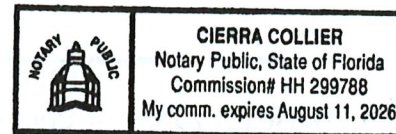
Tracy  
Signature of Volunteer Participant

3/17/2025  
Date

STATE OF Florida COUNTY OF NAUSSAU  
I HERBY CERTIFY that on this day, personally appeared before me, by means of ☒ physical presents or ☐ online notarization Tracey Young, who is personally known to me or who has produced FL DL as identification, who is the person described in and who executed the foregoing instrument and who acknowledged before me the same for the uses and purposes therein expressed.

Witness my hand and official seal, this 17 day of MARCH, 2025

Mallick  
Notary Public



PO MODIFICATION FORM

SECTION 1 - GENERAL INFORMATION

Date Submitted: 03/26/2025    Requesting Department: SAISSA/OMB    Contact Person: Tracy Poore/Chris Lacambra  
Contact Phone Number: (904) 530-6010    Email: tporee@nassaucountyfl.com/clacambra@nassaucountyfl.com

SECTION 2 – ORIGINAL PURCHASE ORDER INFORMATION

PO Number: 24000427    Contract No. (if applicable) CM3665-A1  
Vendor Name: Amelia Island Sea Turtle Watch Inc.

SECTION 3 – MODIFICATION INFORMATION

Type of Modification: ☒ Amount Increase    ☐ Amount Decrease    ☐ Change to Account Code    ☐ Cancel PO  
☐ Re-Open for Amount \$ \_\_\_\_\_    ☐ Other: \_\_\_\_\_

Original PO Sum: ..... \$ 8,000.00  
Total Sum of Previous Modifications: ..... \$ 0.00  
PO Sum Prior to this Modification: ..... \$ 8,000.00  
Amount of this Modification: ..... \$ 8,000.00  
New PO Sum Including this Modification: ..... \$ 16,000.00

Account Code Change From: \_\_\_\_\_ To: \_\_\_\_\_

SECTION 4 – REASON FOR MODIFICATION

Amendment  
Auto Renewal Contract CM3665 for FY25/26 (May1, 2025-April 31, 2026)  
Account # 43600539-531308  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

1. 

Chris Lacambra

4/2/2025  
Department Head/Managing Agent    Date
2. 

Chris Lacambra

4/2/2025  
Office of Mgmt. & Budget    Date  
(Signature required if greater than \$1,000.00)  
4/2/2025
3. 

Sanjay Almon

4/3/2025  
Procurement    Date  
(Signature required if greater than \$5,000.00)
4. 

[Signature]

4/10/2025  
County Manager    Date  
(Signature required if greater than \$100,000.00)

Clerk: 

WB

  
Date: 4/10/2025



## Certificate Of Completion

Envelope Id: 5B79017F-B5DF-4B07-8D33-910086FE8A47

Status: Completed

Subject: Complete with Docusign: CM3665 A1 Amelia Island Sea Turtle Watch \$8,000.00

Source Envelope:

Document Pages: 24

Signatures: 12

Envelope Originator:

Certificate Pages: 6

Initials: 11

Tracy Poore

AutoNav: Enabled

tpoore@nassaucountyfl.com

Envelopeld Stamping: Enabled

IP Address: 50.238.237.26

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

## Record Tracking

Status: Original

Holder: Tracy Poore

Location: DocuSign

4/2/2025 2:09:38 PM

tpoore@nassaucountyfl.com

## Signer Events

### Signature

### Timestamp

Tracy Poore

tpoore@nassaucountyfl.com

OMB Admin

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)



Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

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Viewed: 4/2/2025 2:31:23 PM

Signed: 4/2/2025 2:32:45 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via Docusign

chris lacambra

clacambra@nassaucountyfl.com

OMB Director

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)



Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

Sent: 4/2/2025 2:32:48 PM

Viewed: 4/2/2025 2:51:21 PM

Signed: 4/2/2025 2:54:14 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via Docusign

Michelle Proctor

mproctor@nassaucountyfl.com

Risk Manager

Security Level: Email, Account Authentication  
(None)



Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

Sent: 4/2/2025 2:54:17 PM

Viewed: 4/3/2025 7:43:07 AM

Signed: 4/3/2025 7:43:56 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via Docusign

Lanaee Gilmore

lgilmore@nassaucountyfl.com

Procurement Director

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)









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Signed: 4/3/2025 10:23:28 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via Docusign

Signer Events	Signature	Timestamp
Tracy Poore tpoore@nassaucountyfl.com OMB Admin Nassau County BOCC Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 4/4/2025 10:04:26 AM Viewed: 4/4/2025 10:04:44 AM Signed: 4/4/2025 10:04:52 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Ronda Bokram rlbok13@hotmail.com Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 66.177.141.3	Sent: 4/3/2025 10:23:31 AM Resent: 4/4/2025 10:04:55 AM Viewed: 4/4/2025 9:38:00 AM Signed: 4/4/2025 10:20:40 AM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 4/4/2025 9:38:00 AM ID: 705d1834-d2d0-462c-96e6-032c926ba668		
Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 4/4/2025 10:20:44 AM Resent: 4/9/2025 10:41:20 AM Viewed: 4/10/2025 8:28:36 AM Signed: 4/10/2025 8:29:24 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 4/4/2025 10:04:55 AM Resent: 4/10/2025 8:29:27 AM Viewed: 4/10/2025 8:36:27 AM Signed: 4/10/2025 8:36:49 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)	  Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26	Sent: 4/10/2025 8:36:53 AM Viewed: 4/10/2025 9:23:22 AM Signed: 4/10/2025 9:23:40 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
BOCC AP boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 12.23.69.254	Sent: 4/10/2025 9:23:43 AM Viewed: 4/10/2025 9:44:02 AM Signed: 4/10/2025 9:44:41 AM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Clerk Admin BOCCClerkServices@nassauclerk.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<b>COPIED</b>	Sent: 4/10/2025 9:23:43 AM Viewed: 4/10/2025 10:16:31 AM
Bill Moore moor1706@bellsouth.net Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 10/16/2024 9:00:24 AM ID: 9fa0fdb2-bb94-4dde-8527-9349eb8c6103	<b>COPIED</b>	Sent: 4/10/2025 9:44:44 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/2/2025 2:31:15 PM
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Envelope Updated	Security Checked	4/4/2025 10:06:24 AM
Certified Delivered	Security Checked	4/10/2025 9:44:02 AM
Signing Complete	Security Checked	4/10/2025 9:44:41 AM
Completed	Security Checked	4/10/2025 9:44:44 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		



## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

#### **How to contact County of Nassau:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com)

#### **To advise County of Nassau of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

#### **To request paper copies from County of Nassau**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

#### **To withdraw your consent with County of Nassau**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may; .
- ii. send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.